



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		BANARSI DASS ARYA COLLEGE
Name of the head of the Institution		Dr Sarita Verma
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01812260267
Mobile no.		9356661007
Registered Email		bdarya@rediffmail.com
Alternate Email		iqacbdarya@gmail.com
Address		42, Haqiqat Road
City/Town		Jalandhar cantt
State/UT		Punjab
Pincode		144005
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Ms Nupur chopra
Phone no/Alternate Phone no.	01812260267
Mobile no.	9855236359
Registered Email	iqacbdarya@gmail.com
Alternate Email	nupurchopra61@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bdarya.net/info_bdarya1718.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.bdarya.net/info_bdarya1819.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B++	2.87	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC

02-Aug-2008

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meetings of IQAC	06-Jul-2018 1	12

Starting short term value added certificate courses(News Reading, Tie and Dye, Jewellery making , hair colour	18-Aug-2018 30	100
Faculty development programme on Quality teaching	28-Nov-2018 1	41
Faculty development programme (Be positive)	26-Feb-2019 1	52
seminar on 'Best practices in Teaching Learning for Quality Assurance'	23-Feb-2019 1	42
Swachh Bharat Campaign	02-Oct-2018 1	250
Health Awareness Campaign	01-Sep-2018 7	250
publication of Research Journal	29-Apr-2019 1	14
lecture on personality development	21-Aug-2018 1	150
seminar on 'Carrer Opportunities in Defence services'	22-Aug-2018 1	150
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Banarsi dass arya college	grant in aid (salary)	state govt	2019 365	11622866
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	75000
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• IQAC reviewed the academic performance and conducted academic audit of all the departments and suggested steps to improve overall teaching learning Academic Calendar was prepared. • Reviewed the feedback of the students and planned augmentation of the canteen facilities and the Student Centre. • Keeping in view the present scenario workshops on effective communication, stress management were conducted. • Proposal for Community College and B.Voc were prepared and sent to UGC. • Faculty Development programmes for effective teaching were conducted. IQAC of the college conducted national level seminar sponsored by NAAC on 'Best Practices in Teaching Learning for Quality Assurance'

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
applying for skill based programmes	proposal were sent to UGC for B.voc and Community College, schemes under NSQF skill based programme. College was sanctioned B.Voc in Media and Communication and Community College in Fashion desinging. we are running these programmes from this session
Strengthening vocational training programmes	Short term value added certificate courses are also conducted for providing vocational skills to students for improving their earning capabilities. i) tie and die and block printing . II) Jewellery making iii) Healthy Snacks workshop
National Level Seminar	The College sent proposal to NAAC for conducting a National Level Seminar on 'Best Practices in teaching learning for Quality Assurance'. It was sanctioned and Seminar was successfully organised .
Active Participation in Socially relevant issues	i) Poster making competitions ii) Lectures, rallies on socially relevant

	issues like Say no to plastic, Right to vote, save water, swachh bharaat etc. iii) participating/shram dhaan in cleaning the campus and other areas. iv) awareness of traffic rules
personality development and language proficiency	workshops on mind power and memory skills, personality development and interview skills, stress management , effective communication skills.
MOU	two new MOU were signed
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	07-May-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Yes, the college has an efficient Management Information system for the easy access and maintenance of important aspects of administration. College has customized automation softwares for various functions. Some of them are listed below: i) Admission and registration process: Detailed information about the students taking admission in the college alongwith the subjects opted by them are maintained through a software. ii) Fee Collection: Record of fee collected from every student is stored and maintained in software. Computer generated fee receipt are given to the students. iii) Examination and Results: University Examination forms of students are filled online. Detailed records of date sheets, marks obtained, results of House examinations and University exams are also maintained digitally. iv) Payroll and Salary: Records of payrolls and salary are also maintained by the

accounts departments in the soft form. Detailed information about income, expenditure and other accounts are also maintained through the system. v) All the official correspondence with University and other bodies is done digitally through emails or corresponding websites. vi) The working of college library is also partially automated.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

By using a holistic approach to education, we, at B. D Arya college offer undergraduate courses in the fields of Humanities, Commerce, Science and Computer Science - a combination of traditional, theoretical, practical and vocational subjects. The college also offers four postgraduate degree programmes. Thus, our programmes range from the basic to the applied ones. The college carefully and thoroughly develops action plan for effective implementation of the curriculum. The time table for each class is made well-intime. The Academic and Co-Academic calendar of the college including dates/months of each term, co-curricular and extra-curricular activities and events is drawn up. Work load and work plan are carefully transmitted to the staff members of the department by the HODs. Each teacher maintains a teacher planner showing syllabus division and time wise allotment for each part of the subject to be finished and evaluated during the semester. These planners also show the records of various tests, seminars, etc. thus acting as a monitoring mechanism. The prescribed curriculum is delivered through basic class room teaching-learning transactions in the theory and practical classes. Special learning opportunities are created through study tours, visits to industry/hospitals etc., sessions by resource persons, and workshops/seminars/conferences/ competitions organized by various departments.

Holistic learning is imparted through personality development workshops, extracurricular activities, sports, extension services, and intra/ inter-college activities/ competitions. A mechanism stands to handle the slow and the advanced learners differently through remedial classes for the weak students and extra guidance for the advance learners to go beyond the course. The college has a carefully designed faculty/student register for marking students' attendance and a teachers' planner for continuous assessment of assignments and evaluation outcomes. The large part of the campus is Wi-Fi/Internet enabled and the college has enough computers to facilitate ICT supported teaching.

Audio-Visual room and smart class room are used by the students and the teachers of various departments for academic presentations, seminars, guest lectures, etc. Feedback is obtained from the students regarding the delivery of lectures by the Principal/HODs periodically, and the remedial action is taken.

The institution provides the necessary infrastructure and resources to facilitate the teaching process. Facilities like INFLIBNET offer access to the latest online literature. Our library has 32,245 books and 134 periodicals. The college provides infrastructure and equipment for Sports/Physical Education students and also arranges coaches for their practice. Mass Communication and Video Production department has an independent audio-video studio where the latest equipment are added from time to time to give complete professional

training to its students. Well-equipped Language lab to enhance language proficiency and communicative skills. Fashion Designing labs are equipped with the latest equipment and softwares etc. Accounting Lab is equipped with computers and software to help the students of Commerce Department in computeraided accounting and on-line transactions. Finally, the IQAC analyses and implements the new changes according to the requirements.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Media and Communication	15/10/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	36	36

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
News reading	20/08/2018	6
Tie and die and block printing	03/09/2018	30
Jewellery making(Hand made)	11/02/2019	30
Healthy snacks and beverages	25/08/2018	22
Hair color (Ombre technique)	24/08/2018	12
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Fashion Designing	9
MSc	Fashion Designing	7
BSc	Medical	9

PG Diploma	Clinical Nutrition and dietetics	4
BA	Functional English	3
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>For the purpose of quality assurance of higher education, the college uses the feedback from students , parents and stakeholders , assimilated through different means (formal and informal). Structured feedback from outgoing students is collected. A questionnaire is prepared with questions ranging from academic to nonacademic needs of the students. After the students provide the data, it is analysed by the feedback committee of the college. An attempt is made by the college staff and management to solve the problems faced by the students and to include their suggestions for betterment of the college in the strategy for the future. Some of the suggestions in the 2018 19 feedback report were: 1) to make college more accessible, transport facility of EAUTOS should be introduced for commuting from Rama Mandi (drop of local Buses) to the college 2) if possible , to increase the number of fans in the auditorium . 3) To put more air freshers in toilets. 4) To increase number of indoor games and outdoor games to be pursued by the students during their free periods.. 5) To increase furniture in the students common room.. All these issues were addressed before the commencement of new session.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	328	45	17	0	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	41	182	15	1	41

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a student mentoring system as a support measure. The mentor guides students in her academic and personal growth. Faculty member is allocated 20 students. The teacher collects academic and personal information about the student and provides needed counselling to the ward. The teacher also guides them regarding their career options. The mentor meets the group of mentee after every fifteen days, in addition the mentee can meet the teacher any time she feels the need. Responsibilities of mentor: i) Continuously monitor, counsel, guide and motivate the student in academic matters. ii) Inform head of the institution if there are academic irregularities. iii) Contact parents if situation demands iv) Keep a record of academic performance and regularity. The teacher in charge also discusses the socially relevant issues with their students in the group meetings, to create general awareness and it also helps to make them socially responsible citizens. The mentor also tries to encourage the hidden talents in the mentee and guides them to contact appropriate teacher/person to guide and train them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
373	41	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	17	14	21	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sarita Verma	Principal	Appreciation award Punjab state AIDS control society and Youth services Punjab
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

the college identifies the practices of monitoring student learning an an essential component of high quality education . to implement student progress monitoring the college determines day to day performance of the students throughout the year on the basis of their participation in the class tests (written and oral), written and oral assignments as well as the evaluation done by the teachers. Two midterm semester examinations in the month of September and March are conducted and the results are discussed with the students afterwards. The Principal also regularly meets the heads of departments and the students in order to take feedback on the teachinglearning process of each department. For monitoring and evaluating the quality of the teachinglearning process, Syllabi are planed detailed information regarding the pattern of evaluation process and the examination schedule is given at the start of the academic session. Class test, oral and written assignments and class presentations are used for evaluating the academic ability of the students. The college is affiliated to GNDU, Amritsar, and the evaluation reforms under the semester system, introduced by the university and the change of syllabi, are applicable to the college. The teachers are instructed to set the question papers for inhouse exams strictly according to the suggested question paper pattern of the university. Even the evaluation is to be done in adherence to the suggested university norms. Though the University no longer has a system of CIE, but this evaluation by the teachers helps to assess the students and teachers can guide them as per their abilities and requirement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Council and the IQAC schedule an academic calendar before the commencement of the session. Academic calendar also plans a schedule for co curricular and extra curricular activities to be carried out. The Examination Committee prepares the time frame for conducting the internal mid semester examination. The MSTs are conducted on the university pattern, thus giving the students an exact idea of the time they need for writing. This enables the examiners and examinees to know the time frame for the completion of the process of evaluation and results. Teachers incharges conduct these activities in the given timeframe

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.bdarya.net/info_bdarya1819.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[•Weblink : www.bdarya.net/info_bdarya1819.pdf](http://www.bdarya.net/info_bdarya1819.pdf) . The college has introduced the evaluation of teachers by the students. The feedback performas are analyzed and accordingly, the concerned teachers are informed regarding their performance and the problems faced by the students. The outcome of this evaluation and its analysis is intimated to the individual teacher so that she gets to know her strengths and weaknesses. • The feedback for all the aspects of college from the students is also obtained.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	30	nil	0	0
Any Other (Specify)	120	college	0.2	0.2
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
mathematics	4
computer science and application	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	41	0	0
Presented papers	2	0	0	0
Resource persons	0	0	0	3
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
World Environment Day	NSS And Youth Club Unit	4	130
Health Awareness	Newton Club	2	140
World yoga Day	Bharatiya Yoga	3	150

	Sansthan jalandhar		
Rally on Punjabi MaaBoli day	Jagriti Manch , DeshbhagatYadgar Hall	2	48
Sadbhawna Rally	NSS and Youth Club Unit	5	165
Voter Awareness	Nehru Study Centre	2	90
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NCC camping, Firing Competition	Over all best Cadet runnerup Trophy	NCC	1
B Certificate Exam	B Certificate	NCC	13
C Certificate	CCertificate	NCC	7
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS Awareness	Red Ribbon Club	Awareness	4	120
Swachh Bharat	Youth Club NSS of College	Swachh Bharat Abhiyan	41	250
Women Empowerment	NSS and Youth Club	Awareness and Sensitization	41	200
Tree Plantation	Jaycee	Van Mahotsav	4	30
Blood donation camp	civil hospital, jalandhar	Blood donation	6	38
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant

On Job Training Internship	Long Term	PIMS ,Jalandhar	30/12/2018	15/01/2019	9
On Job Training Internship	Long Term Linkage	PIMS,Jalandhar	28/05/2019	30/08/2019	2
Industrial Training	Long Term Linkage	DUKE,Jalandhar	02/06/2019	03/07/2019	5
Industrial Training	Long Term Linkage	Sungrace Jalandhar	02/06/2019	03/07/2019	4
On Job Training Internship	Long Term Linkage	Armaan Hospital,Jalandhar	05/06/2019	06/09/2019	1
Industrial Training	Long Term Linkage	Sungrace, jalandhar	02/06/2019	06/07/2019	7
On Job Training Internship	Long Term Linkage	Harbour point, Phagwara	02/06/2019	06/07/2019	2
On Job Training	long term	Smart ways overseas,Jalandhar	02/06/2019	06/07/2019	1
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bombay Jewellers	06/09/2018	For Jewellery designing	3
Leela Overseas (Sports)	06/09/2018	Designing of Sports wear	3
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
45	42.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
biblio soft	Partially	3.0.0.1	2006

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	176	7	52	1	1	11	21	6	0
Added	0	0	0	0	0	0	0	0	0
Total	176	7	52	1	1	11	21	6	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

6 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3	2.8	5	4.57

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Various committees are formed for a clear and well defined system to monitor the proper utilization and maintenance of physical, academic and support facilities. These committees can also take decisions regarding various issues for the smooth functioning of the system. Some of them are discussed below. (i) Allocation of duties is done to evaluate the stocks in different departments by conducting annual stock taking. (ii) The Purchase cell ensures the fair process of selecting vendor by inviting quotations. (iii) For the smooth execution of library activities, a committee has been formed. Alongwith the librarian, support staff is also there to manage the regular activities. (iv) Complaint register is kept for the lapses found in any form on day to day basis and action plans are prepared for this. (v) Annual distribution of duties are categorized as time table, examination committee which assist in the effective functioning of the academic system. For this purpose academic calendar is formed. (vi) Supporting Staff in various laboratories as lab attendants and other technical support is provided in computer and science labs. Practical classes are scheduled accordingly. In addition computers can be utilized by the students for their projects and assignments according to the requirement. (vii) For the maintenance of sports infrastructure, grounds and equipment: A ground man is available, Physical Education teacher regulates the practice sessions and other games activities. (viii) A Gymnasium is also available in physical education department for training and practice. In addition other students and staff can also avail the facility. (ix) For the use of multimedia and audiovisual equipments, A multipurpose AV room with the seating capacity of 120 is also available. It is maintained by the computer department.

<http://www.bdarya.net>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Merit Cum Means	96	757777
Financial Support from Other Sources			
a) National	Post Matric Scholarship (Applied For)	30	0
b) International	Nil	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Debate and Discussion on 'Simultaneous Elections in Lok Sabha and Vidhan Sabha'	15/09/2019	100	JCI, Jalandhar Chapter

Seminar on organic farming	15/09/2018	100	JCI, Jalandhar Chapter
Lecture on Personality Development	21/08/2018	150	Ms. Aanchal Bhagwari
Seminar on Career opportunites in Defence Services	22/08/2018	150	NCC unit
Seminar on 'how to promote indian culture and heritage' through classical dance and music	22/01/2019	30	Spic Mcay, Jalandhar
Workshop on creative drawing and painting	28/09/2018	50	Artist Jaspal Singh
Workshop on Makeup	14/08/2018	30	Ms. Pooja Singh, New Image Jalandhar
Guest Lecture on 'Be Positive be inspired'	26/02/2019	70	Mr. Mandeep Kumar, OLS Whiz Power
Work Shop on Research Methodology	10/04/2019	20	Mr Vishal Sareen

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Scheme	75	75	0	16

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
23	23	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

nil	0	0	Lovely Professional University, CT institute, KCL institute Jalandhar	23	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rakhi making competition	inter class	250
Save Water Slogan writing and poster making competition	inter class	24
Cooking competition Healthy Snacks	inter class	42
Essay Writing on communal harmony	inter class	16
Poster Making on National Integration, SVEEP, SAVE WATER, SAY NO To Plastic, NO TOBACCO DAY, AIDS, BLOOD DONATION , Anaemia	inter class	63
Rangoli competition, Eco Friendly Diwali	inter class	16
public speaking, Eco friendly Diwali	inter class	11
Shabad Gayan competition	inter class	24
declamation contest on Voter Awareness	inter class	10
Sports Meet	inter class	72
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a very dynamic Students' Council in the form of Students' Central Association. In order to enlist the participation of students in the smooth functioning of college, the Central Association of Students is formed every year in a democratic way. The members of Students' Central Association are nominated subject wise(CAs) and class representatives(CRs) are elected by the students in the classes. These members automatically become the members of the Central Association of Students. Out of these members, the OfficeBearers are selected through interviews and group discussions involving the Principal and teachers incharge. Four teachers from different streams are appointed as teachers in charge for the academic session and are retained for two years.

Office Bearers: The College Head Girl ,The ViceHead Girl, The College Secretary along with executive members. Major activities:

- To actively participate and help in organizing all events of the college.
- To act as a bridge between the students, teachers and the administration.
- To maintain overall discipline in the college.
- To keep the college campus neat and clean.
- To participate actively in charitable and fund raising drives.
- To involve the students in the extension and outreach programmes of the college.

The college promotes the participation of students in its day to day activities. Student representatives have been included in various academic and administrative bodies. This practice is beneficial for the students leading to the overall development of personality. The institution aims to develop leadership qualities and democratic outlook among students. To achieve this goal, students are given representation in various academic and administrative bodies. The following bodies have student representatives: Central Association of Students: This is the main students' body that helps in the smooth functioning of the college and is involved in many activities. Subject Societies/Clubs: The officebearers of these clubs/societies are students.

- The Newton's Club
- Science Maths
- IT
- Students' Association
- Biz'n Buck A Society of Commerce
- Kala SurbhiA Society of Fine Arts
- Home Science and Fashion Designing
- The Chanakya Club of Social Sciences
- SurTaal Sangam
- Media Links Society
- Social Welfare and Charitable Society
- Enlightened Women's Club
- Rotract Club
- Environment Protection Club.

Hostel Committee: The boarders have their representation in the Hostel Committee. It aims to bring about improvements in the functioning of the college hostel. The representatives are involved in planning the menu of the hostel mess. They work in cooperation with the warden of the hostel. The boarders can convey their suggestions and problems through their representatives. Canteen Committee: This committee ensures the quality maintenance of the college canteen. Student representatives report in case of poor service. Periodic checks by the committe ensures the hygienic conditions, the quality and regular supply of eatables in the canteen. Building Committee: College Head Girl and the Student Secretary are a part of this committee. They give suggestions regarding repair, maintenance and improvement of the college building. IQAC: College Head Girl is the member of IQAC. The IQAC members

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

7300

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association arranged an Alumni Meet on 24th November, 2018. Agenda was to seek the suggestions of Alumni for Development and Betterment of the college. Discussion on the new strategies for admissions

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college ensures a decentralized administration and a culture of participative management. The Management and the Principal have framed a set of responsibilities and the duties to be performed by different teaching and non teaching members. At the completion of each academic session, the duties for the next session are assigned by the head of the institution in the staff meeting. Different committees are formed for the smooth execution of the college activities. The Principal also coordinates the activities of all the teaching departments of the college in order to ensure good academic standard. The departments make their internal decisions and share workload, responsibilities and accountabilities in the departmental meetings. The decisions of the departments and the departmental meetings are referred to the Principal and subsequent actions are based on these. Similarly, the non teaching units of the library, the office or the technical staff make their decisions among themselves and refraining to the framework of the university rules and these are acted upon with the advice of the Principal. There is a democratic policy of electing the Staff Secretary. The Advisory Committee, an important body, comprises the Principal and the senior members of the faculty. All the key matters are discussed in this committee. Another important committee is the Academic Council which includes all the heads of the departments as the members. The major issues of its discussion include time table, examination, results and issues related to various departmental activities of the college. The IQAC members chalk out the plans and identify the targets to be achieved during the academic session. It evaluates, monitors and reports on the performances of various committees and the departments. The college promotes a culture of participative management at every level. At the management level, the President of the Managing Committee along with the other members interacts with the staff in order to inspire them to achieve excellence in their respective fields. The Managing Committee gives due consideration to the suggestions given by the staff representatives. In addition to the meetings of the Managing Committee, the President meets the faculty and the heads of the departments as and when necessary. He lends his expertise for the fast paced growth of the college, modernizing it, making every effort future oriented and every development in the direction of making the students professionals, aware and responsible citizens. The bursar, the librarian, the hostel warden, the teachers incharge of NSS, NCC, and Sports are given operational autonomy in the functioning of their units. At the college level, various committees are always consulted by the Principal before taking any major decision. At the

departmental level, the heads of the departments conduct the meetings of their departments and all the decisions of departments are taken in those meetings. Various committees are constituted by the Principal for performing various functions/tasks. Other stake holders like the alumni, the parents and the members of the society are also consulted frequently. At the student level, the Students' Council is involved in the discussions pertaining to the

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	GNDU Asr, provides guidelines for the course syllabi, pattern of Examination and passing criteria. The nominated members of Boards of Studies and the faculty members of the college attend the meetings at the university and put forward their inputs after critically evaluating the weaknesses and getting suggestions from the peer groups, to change/revise and improve the curriculum. At the end of every academic session, the Academic Council, comprising the Heads of the departments and the Principal, discuss and collectively give the suggestions for the improvement of the prescribed syllabi. These suggestions are put forth by the Principal at the appropriate platform.
Teaching and Learning	The teaching learning process is facilitated through the infrastructural and technical support to the various departments .The faculty supplements the classroom teaching with audio visuals aids, OHP, LCD projector, demonstrations, experiential learning techniques and discussions. In addition to this slow and advance learners are identified and teachers pay special attention to help them perform better. The teachers are also encouraged to attend conferences, seminars, and workshops organized by various educational institutions. The students are also motivated to use the college library extensively.
Examination and Evaluation	The college follows the norms of G.N.D.U., Amritsar, regarding the examination and the evaluation system which includes theory, practical and projects. The college holds midsemester tests (MSTs) in each semester. The progress of students is also monitored

through the internal assessment which is based on attendance, class tests, class room interaction, assignments and projects. Special assignments are given to slow and advance learners. Academic calendar is prepared and followed. In case of any out of syllabus paper in the university exam, a proper representation is sent to the university so that the university can rectify its mistake and students don't suffer.

Research and Development

Research has been considered as an important integral part of the academic endeavor in our college. the research committee timely informs the faculty about the U.G.C. schemes i.e. minor and major projects, and circulates the information regarding National Seminars/ Conferences. Faculty members are motivated to write research papers for the various national and international journals. The college gives the financial support in organising various seminars and workshops. Leave is granted to the faculty to participate and present papers in seminars, conferences, and workshops, and to complete their research work. The adjustments of exam duties during the college examination days are made to help the faculty to pursue their research work. Teachers who fulfil the conditions under CAS, their case is forwarded to DPI for the needful action.

Library, ICT and Physical Infrastructure / Instrumentation

The college has partially automated library with a good collection of journals, reference, books and text books. The library committee has Principal, College Librarian, and Heads of various departments as its members. This committee frames the regulations and approves the purchase of Books, Journals and Periodicals, etc. Ebooks and journals are also available to us through online resource INFLIBNET in the college library. The college has been continuously endeavouring to promote technology at all levels i.e. teaching, administration, admission process, and examination results. The college has WiFi enabled campus with leased line facility of 4 mbps. There is time to time upgradation of computers and technological equipments. The college has an audiovisual room and

smart class where the different teaching aids are effectively used. The labs are provided with the latest instruments. The Building Committee of the college is responsible for monitoring the construction of physical infrastructure and its maintenance. With the view to provide facilities of conveyance to the students from suburban area, the college runs its own buses at no profit. The college website has also been updated.

Human Resource Management

The college has adopted a decentralized mechanism. . The Principal assigns a set of responsibilities and duties to be performed by the different teaching and nonteaching members. The different committees are formed for the smooth execution of the college activities. Keeping in mind the interest, ability and aptitude of each staff member, the various duties are assigned through the academic and administrative bodies, headed by the Principal. The responsibilities are communicated through notices and circulars. The teachers, incharge of all these governing bodies cooperate and coordinate their functioning. Frequently, the performance appraisal and corrective measures are employed. Students' Central Association is elected. These members shoulder significant management and day to day administration of the college. For ensuring discipline, the regular attendance records of students are kept. Honours and awards are given to the students excelling in academics, sports and cultural items.

Industry Interaction / Collaboration

- The students of Science, Clinical Nutrition and Dietetics, Functional English, Mass Communication and Video Production, Home Science, Computer Science, and Commerce departments visit industry, banks, hospitals, educational/professional institutes and various companies to gain the first hand exposure of the work environment. This enriches them to work globally. • Students of B.Sc. Medical (CND) underwent on Job Training at Punjab Institute of Medical Sciences, Jalandhar. • On 13 feb 2019 students of cosmetology department visited salon (YOURS OWN) for make workshop Students of fashion designing department and

	home science department visited on Sungrace, Jalandhar.(Garment Construction Unit) and MBD Mall for Understanding of brand Marketing on 04 apr 2019
Admission of Students	The Students are admitted keeping in view the eligibility conditions laid down by the University for the Different Courses. For admission purpose, the publicity is well planned. The advertisement of the college is given in the leading newspapers. Advertisement is also given on radio and cable T.V. Further, admission notices/ information are displayed on hoardings and flex banners. The prospectus of the college contains all the necessary information of admission process and the courses offered.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Processing and delivery of information and developing the education Plan. Public can also access the college information regarding admissions, programs available and other information through college website.
Administration	The MIS module of the institute helps in the planning of academic activities which include time table, recording of attendance, feedback by the students and the parents.
Finance and Accounts	Function of finance and accounts are precisely defined and are followed strictly with proper accounting practices making record of each financial transaction using e-governance mechanism. This helps in keeping records of receipt of funds, staff salary and all types of purchases and payment of utility bills and taxes.
Student Admission and Support	Application software is used for storing admission data and fee information.
Examination	The MIS of institute has well defined modules of collecting data related to the marks of continuous evaluation, midsemester test, endsemester marks

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended	Name of the professional body for	Amount of support
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		for which financial support provided	which membership fee is provided	
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Yoga Camp	Yoga Camp	21/06/2018	21/06/2018	20	10
2018	Lecture on CPR Aid and Health related problem'	Lecture on CPR Aid and Health related problem'	07/09/2018	07/09/2018	30	10
2018	Lecture on Organic Farming	nil	15/09/2018	15/09/2018	35	0
2018	Innovative Pedagogic techniques emotional social strategies to perform quality teaching	nil	28/11/2018	28/11/2018	35	0
2019	Naac sponsored seminar on Best practices in teaching learning for quality assurance	NIL	23/02/2019	23/02/2019	41	0
2019	Be positive be inspired Stress management	Be positive be inspired Stress management	26/02/2019	26/02/2019	42	10
2019	Research methodology	nil	10/04/2019	10/04/2019	20	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
IQAC NAAC workshop at GNDU, Asr.	2	12/10/2018	12/10/2018	1
Workshop on continued Nutrition education at PGI, Chandigarh	1	02/09/2018	02/09/2018	1
Conference on "Rewriting Methodology : Media and Teaching of English in Modern culture and society" at Hmv Jalandhar	1	09/04/2019	10/04/2019	2
Workshop on Personality Development , Meditation and Yoga at Kartarpur organized by Gyan Vikas Kendra	1	19/04/2019	25/04/2019	7
Faculty Development Programme on Multimedia, Music, Dance, Instruments, Fine arts and live painting at HMV, Jalandhar	1	01/05/2019	07/05/2019	7
Paper presented entitled 'A comparative study of data Deduplication strategies in international conference on secure 'Cyber computing Communication'	1	15/12/2018	17/12/2018	3
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
----------	--------------

Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
faculty development programme , Health centre, loan facility, group insurance, and free education to the wards of the teaching staff.	Health centre, loan facility, ESI facility, and free education to the wards of the nonteaching staff. Accommodation within the campus is allotted to some of the nonteaching faculty members.	: Financial aid, scholarships, Book Bank facility, immediate medical facility. There is safety insurance also.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the college are audited externally as well as internally. An efficient internal audit mechanism has been developed. Accounts are prepared and regularly checked by the Accountant of the college. For internal audit, the college has also appointed a bursar, who is a member of the teaching faculty. The Accountant, the Bursar and the Purchase Committee of the college check the purchase procedure and the expenses. A Chartered Accountant is also appointed to check all kinds of expenditure and income of college. The external audit is done by the Accountant General (Audit Punjab), Chandigarh. They audit the UGC grants and the 95 grant received and its utilization by the college. The Internal Audit Organization, Finance Department, Punjab, also audit 95 grant of the college.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

9792837

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal and Academic Council
Administrative	No		Yes	Management and Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regular feedback is obtained from the parents through the open door policy of the Principal, teachersincharge and administrative office. Parents can freely

enquire about their ward get first hand time to time report of the student's progress. The elicited inputs received regularly help the institution to improve the teaching learning process and to strengthen the bond between the teacher and the taught. The parents are also invited to the college Annual Prize Distribution Function. Often, our alumnae prefer this college for higher education of their wards.

6.5.3 – Development programmes for support staff (at least three)

For better health and fitness and awareness among the support staff, the college organizes various discourses on cancer awareness, AIDS, harmful effects of tobacco, smoking, save environment etc. for them. Yoga camp was also organized.lecture on Stress Management was also conducted.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Sent a proposal for B.Voc, Community college programmes to UGC for skill development programme planned under NSQF
- Sent the proposal for one day NAAC sponsored national seminar on 'Best Practices in Teaching Learning for Quality Assurance'. The NAAC sanctioned the amount of Rs 75,000/
- The college management is planning to introduce CoEducation . A roadmap is being prepared for it.
- College is Planning to conduct faculty development programme on 'Effective Learning'

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Nacc sponsored national seminar on 'Best practices in Teaching Learning for Quality Assurance '	19/10/2018	23/02/2019	23/02/2019	1
2018	Workshop on personality development and interview skills by Ms Aanchal Bhagwari	06/07/2018	21/08/2018	21/08/2018	120
2018	Faculty Development programme on Effective learning by	06/07/2018	22/06/2018	22/06/2018	40

	Dr. Satish Kapoor				
2018	Faculty Development on High order Thinking Skills by Dr. Megha Mehta	19/10/2018	28/11/2018	28/11/2019	40
2018	Introduction of Value Added Certificate programmes	06/07/2018	25/08/2018	22/09/2018	30
2019	Workshop on Research Methodology	19/10/2018	10/04/2019	10/04/2019	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
lecture on personality Development by Mrs. Aanchal Bhagwari	21/08/2018	21/08/2018	120	0
Poster making on 'Female Foeticide'	10/09/2018	10/09/2018	30	0
Lecture on 'Harmonal Imbalance and Healthy Life' by Dr. Akshita Desai	11/09/2018	11/09/2018	100	0
Rangoli competition on 'Beti Bachao Beti Pado'	04/11/2018	04/11/2018	25	0
'Basant Queen' contest	10/02/2019	10/02/2019	15	0
Women Day celebration	08/03/2019	08/03/2019	110	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0
Special skill development for differently abled students	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/06/2018	1	yoga day	Yoga training	40
2018	1	1	25/08/2018	1	Rakhi Making	Patriotism	250
2018	5	5	01/09/2018	7	Poster making, creative design competition, food festival, lecture on organic farming and diet clinic	Health, Nutrition and Environment	130
2018	1	1	01/10/2018	1	Rally	cleanliness	50
2018	1	1	10/10/2018	1	cleanliness drive by NSS	cleanliness	30
2018	1	1	11/10/2018	1	Van Mahotsav	Environment protection	10
2018	1	1	02/12/2018	1	Awareness Talk	AIDS Awareness	110

2019	1	1	15/01/2019	1	scholarship distribution	Financial assistance	26
2019	1	1	02/03/2019	1	Poster Display	Voter Awareness	25
2019	1	1	06/03/2019	1	Declamation to Voter Awareness	Voter Awareness	100
2019	1	1	13/03/2019	1	Oath Taking	Voter Awareness	350
2019	1	1	16/03/2019	1	Awareness Rally	Voter Awareness	75
2019	1	1	20/02/2019	1	Sadbhavna rally	Homage to Martyrs	75
2019	1	1	21/02/2019	1	Rally	Promote Mother Tongue	50
2019	7	7	08/03/2019	14	seminar, lectures, diet clinic, short movies, cafeteria, contest of nutritional recipes, nutrition games	health and nutrition	72

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Yoga Day	21/06/2018	21/06/2018	40
HAWAN YAJNA	12/07/2018	12/07/2018	150
Kargil Vijay Divas	26/07/2018	26/07/2018	250
Rakhi Making for Jawans	25/08/2018	25/08/2018	250
Poster making, slogan Writing, declamation, essay writing on National Integration and Communal Harmony	31/10/2018	06/11/2018	80
550th Birthday of Guru Nanak Dev Ji	22/11/2018	22/11/2018	250

122nd Birth anniversary on Netaji Subhash Chander Bose	23/01/2019	23/01/2019	140
Homage to Martyrs of Pulwama Bomb Blast	15/02/2019	15/02/2019	250
Voter Awareness Pakhwara	02/03/2018	16/03/2018	150

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• No Tobacco Day was observed on 1st June 2018 • Project/ poster display on 'Save water' on wall magazine on 31st August 2018. • Poster making on 'Say no to plastic' on 10th Sept 2018 • Lecture on 'Organic Farming' by Prof. Balbir Singh Kaith, NIT Jalandhar on 15th September 2018 • 'Swachh Bharat' Campaign by N.S.S unit on 1st October 2018 10th October 2018. • Van mahotsav on 11th October 2018 • Eco Friendly Diwali celebration on 4th November 2018 • Earth Day celebrated on 22nd April 2019

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices 201819 Title of the Practice: Health Awareness Programme Goal: The institution strives to nurture and sustain an atmosphere conducive for all around development i.e physical, mental and spiritual. Human body is the gift of nature to the beings and it is our duty to keep it fit and energetic. We aim to sensitize the students and the stakeholders that they should take their health at the top priority and train and guide them to have a healthy diet and activity routine. The purpose of the practice is to develop citizens with sound mind which is ensured by healthy body Context : In the present context where men and women are playing multiple roles in the society, their own physical, mental and spiritual health is extremely important. The high expectations and social demands can be met only with the optimum use of human energies which is obtainable through good health. Practice: The college has set up a number of clubs and societies to take up the cause of the health awareness and fitness programmes. The institution runs the programme of Clinical nutrition and Dietetics. The department actively engages itself to create awareness regarding healthy diet plans. The institution has Red Ribbon club and Newton's Club which organize health awareness programmes throughout the year. In the session 201819 many activities related to health issues were taken up by the institution. The iron tablets were distributed twice to combat and sensitize regarding the anemia problem. 'World yoga day' was celebrated in which yoga training by experts from Bhartiya Yoga Santhan was given to students, staff and local community. In Sept 2018, Nutrition Week was organized by Jaycees club and CND department. The activities like Diet Clinic, Food Festival and Cafeteria were conducted. Famous cardiologist Dr. Raman Chawla delivered a talk on Proper Diet, Physical Activities and Blood Circulation. He also demonstrated the technique to restore the blood circulation and breathing to a person who is in cardiac arrest. Poster making on the theme 'Say No To Plastic' was organized. A lecture on Organic Farming was organized by Prof. Balbir Singh. Kaith from NIT, Jalandhar. A lecture on Harmonal Imbalance And Healthy Life by Dr. Akshita Desai was organized. The NSS unit of the college took up the cleanliness drive very enthusiastically in the neighboring colonies. In 'Swachh Bharat Campaign' a rally was organized in the nearby areas. . No Tobacco Day was observed in the college. Poster making competition on No Smoking was organized by Fine Arts department. In the month of December, World AIDS Day was observed by Red Ribbon Club. An informative talk on AIDS Awareness was delivered by Dr. Ajay Khosla

(Retd. Deputy Director Health). A declamation contest on the theme of Drug Abuse was also organized. In the month of March, 2019, 'Poshan Pakhwada' was organized by department of Home Science to create awareness about Nutrition and to eradicate mal nutrition. Charts and posters were displayed, Nutritional Knowledge Based Games And Activities were conducted. Nutritional Recipe Contest was the highlight of the mela. Diet Clinic was also organized. Evidence of success: The students and the staff were actively involved in these activities. The NSS unit did commendable job for spreading the awareness of health, hygiene and cleanliness .A warm response to cafeteria and diet clinics are testimony to successful efforts of CND department. Problems Encountered: Biggest problem faced is limited resources and time. Delayed release of grants from the government for the projects like NSS is also a hurdle. Title: Skill Development Programmes Goal: To provide practical training and experiential learning so that the young learners are groomed to compete in the global scenario of highly skilled professional and practical competencies. The aim of such trainings or workshops is to provide a platform to enrich and accelerate aesthetic development, to stimulate creativity and to encourage original and innovative thinking among the budding talents. In such workshops, the learners get an exposure of traditional as well as emerging trends in the respective fields. Context: It is not only in the present scenario, but the workshops or trainings in the field of art have always been extremely important to develop the creative potential of artistically talented students. As renowned American Writer Henry James once said, "It is art that makes life". His words are no less true today as the artists are the individuals who dream about the future and create the realities of tomorrow. Practice: The institution runs under graduate and post graduate courses in department of Fashion Designing. Fashion designing department not only provides rich industrial training to the students but also organizes workshops and trainings on Tie And Dye, Screen Printing, Block Printing And Jewellery Making etc. The department organizes frequently Exhibition Cum Sale of products like handmade Jewellery, Bags And Clothes to provide an opportunity to budding designers to project their creative work. The department runs a boutique to impart intense training in Garment Construction and Designing. The designers use designing softwares for computerized designing. The students design costumes for Fashion Shows. The Fashion Voyage 2019 was organized in the month of April proved to be an excellent platform for upcoming designers with various innovative rounds. In 201819 the institution introduced the vocational programme of Community College In Fashion Designing Under NSQF. It provides good qualitative output in the department. It is highly appreciated due to the practical component and various exit options. Monthly scholarship on the end of each semester is an appreciable idea for the students hailing from financially backward strata. Inter disciplinary trainings and workshops are a big tool to produce amazing creative outputs. Department of cosmetology provides services and training for models of fashion shows. The department of cosmetology organizes Workshops On Hair And Skin Care, Make Up, Mehanndi And Yoga etc. The department renders consultancy services in which students are active participants. The departments also runs short term courses and add on programme under dual degree scheme of UGC. The department of Home Science organizes events like Rangoli Competitions, Food Ffestival And Flower Arrangements etc. It puts up the Stalls Of Pickles, Saree Covers, Artificial Flowers And Pots etc. at college fete. The hand made products of fine arts like painting, greeting cards, clay models, rakhis and coloured diyas etc. capture the attention of visitors during college fete. Cafeteria organizing is a regular event of Clinical Nutrition And Dietetics Department. The department of Mass Communication introduced the vocational programme of B.Voc in Media And Communication in 201819. This course also has multiple exit options and sponsored by NSQF. The Audio Video Studio of the department is a great instrument to train the students at professional level. Mass Communication department organizes workshops on Journalism, News Reading, Creative Writing

And Camera Handling etc. Dance and Music departments organize free of cost classes for students. Training On Public Speaking is given by Sarv Sahitya Sabha. To improve employability and entrepreneurship, Personality Development Programmes, Motivational Discourses And Stress Management Programmes are a regular feature in the college. Evidence of Success: These skill development workshops have been a great success. The number of participants and delegates in these was remarkable. Costumes and Makeup of the models in the Fashion Show was a big attraction for the viewers. Cafeteria run by Clinical and Nutritional Dietetics department always have good number of consumers. Problems Encountered: The workshops were conducted without any problem with the support of U.G.C. and the college management.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

www.bdarya.net/info_bdarya1819.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

B.D. Arya Girls College strives to provide education for obtaining self sufficiency, character building, serving humanity and enhancing skills for all round development. To enhance professional skills, rich exposure and extensive training is imparted through value added programmes, conducting and participating in various inter college competitions, extension lectures and practical workshops by experts in different fields etc. Every student is gifted with peculiar qualities for specific fields. At the time of admission, the counseling for the choice of right course and stream is provided to the students. They were also guided about the opportunities and the scope of the course. Skill Development: During the academic session, many external experts and the guest faculty were invited to deliver expertise to substantiate curriculum. Many practical training programmes, workshops and industrial visits were organized by the various departments to give firsthand experience to our students. The institution provides platform to showcase and commercialize the creative works of our students through exhibitions cum sale. Cafeteria by the Nutrition department, B.D. Channel by Mass Communication department, training and consultancy by Cosmetology and Fashion Designing departments, stalls in the college fete by Fine Arts and Home Science departments are run by the active participation of our students. Students Feedback and Participation: Students' feedback is an important basis for making policies and futuristic plans. Central Association is formed every year and is involved in every activity of the college. The institution brings out 'news magazine' to provide a platform for their creative writings. They are also given opportunity to express their views on current issues through the displays on wall - magazine. Placement Assistance: Placement Assistance Cell of the college organizes many awareness programmes to acquaint the students with the employment opportunities in various fields. Professionals were invited to prepare the students for the various competitive exams. Many workshops and training programmes were arranged. Transport Facility: The college provides excellent transport facility to the students from the suburban areas at very reasonable rates. The college caters students from 107 surrounding villages. Scholarships and Financial Assistance: The college generously awards scholarships and financial assistance to needy, deserving and meritorious students in academics, sports and cocurricular activities. Majority of the students are from the financially weaker and rural backgrounds. The institution not only provides financial assistance from internal resources but also seeks help for them from external agencies, N.G.O.'s and clubs working for human development. Students' Insurance: Students' group insurance scheme is taken with risk cover of Rs 26,000/. Health

Programmes: To ensure good health of students, many health awareness programmes, diet clinics and medical checkup camps are organized in which reputed professionals and doctors are involved. Distribution of iron tablets is a regular feature of the college.

Provide the weblink of the institution

<http://www.bdarya.net>

8.Future Plans of Actions for Next Academic Year

- Successful implementation of change over from only girl institute to CoEducational institute of Higher Education.
- Augmentation of infrastructure to meet new needs
- Successful conduct of advanced diploma programmes in B.Voc and Community college.
- Increasing the active participation of our teachers and students in socially relevant programmes along with the extension and outreach programmes.
- Conducting more faculty development programmes to keep abreast with the new concepts and technology.
- Inclusion of value based concept in curricular and cocurricular activities to help students become responsible citizens.
- Conducting skill based short programmes to help students become self reliant.
- Encouraging teachers to apply for research projects and seminars.